

FINAL TECHNICAL REPORT

MAIN DATA

Beneficiary: _____
 Project Title: _____
 Ref. Nr: _____

DECLARATION ON HONOUR

I, the undersigned, representing the beneficiary of the grant decision/agreement number

hereby certify that the information contained in this final technical report is correct and complete and declare :

- that the beneficiary is fully eligible in accordance with the criteria set out in the guidelines of the specific call for proposals EACEA 22/2017;
- that all the outputs acknowledged under this final technical report are real and accurate;
- that all relevant documents to support the outputs listed and acknowledged for are at the disposal of and kept by the beneficiary, and can be provided upon request, under the terms of General Condition nr. 27. of the grant decision/II.27 of the grant agreement.

Signature.....

Date:

Name and First Name
 of Legal representative.....

Done at (state location):

OUTPUTS

1. Please tick where appropriate.

1. ARTISTIC CREATIVE DEVELOPMENT	RELEVANT DOCUMENTS	SUPPORTING DOCUMENTS
Creative development related to creative development		
Updated artistic material Yes <input type="checkbox"/> No <input type="checkbox"/>	(updated) Script (or equivalent* for documentaries and/or animation)	
Research & Visual material		
Research work undertaken (including visuals) Yes <input type="checkbox"/> No <input type="checkbox"/>	New research material (such as visuals etc)	
Artistic Crew/Casting		
Key artistic crew/casting confirmed (with names and nationality) Yes <input type="checkbox"/> No <input type="checkbox"/>	List of key artistic crew/casting confirmed (with names and nationality)	
2. FINANCING AND MARKETING RESEARCH	RELEVANT DOCUMENTS	SUPPORTING DOCUMENTS
Financing and production strategy		
Updated detailed production budget and production schedule Yes <input type="checkbox"/> No <input type="checkbox"/>	Detailed final or current production budget (including financing plan) and production schedule	
Distribution and marketing strategy		
Distribution and marketing strategies devised and pursued Yes <input type="checkbox"/> No <input type="checkbox"/>	- New marketing/communication items, (such as brochures, website, leaflets, posters etc), proof of participation to markets, forums, training initiatives, (such as copy of badge, or relevant page in a guide listing etc); - New Distribution contracts and /or statements of interest by distributors (letter/e-mail exchanges)	

*full detailed treatment and/or detailed storyboard

All relevant documents to support the outputs listed above and acknowledged for are at the disposal of and kept by the beneficiary, and can be provided upon request. They shall not be sent together with the final technical report to the Agency.

PROJECT STATUS**1. Overview:**

- category (*please tick the relevant box*):

Animation / Creative documentary / Fiction

- primary delivery platform (*please tick only one of the following boxes*):

Cinema / TV / digital platforms

Please indicate the digital platform:-----

- duration: 1 x ... minutes (one off) or ... episodes of ...minutes (series)

- individual producer name:

- writer(s) name:

- director(s) name:

- language(s) of production:

- target audience:

- final (or estimated) total development costs: €

- final (or estimated) total production costs (including development): €

- Interoperable standard identifier (ISAN, EIDR, etc):

- ISAN code:.....
- EIDR code:.....
- Other identifier system:.....
- Other identifier code:.....

2. Current status of the project (*please tick the relevant box*):

Produced or in production.

Please indicate the 1st day of principle photography: .. / .. /

Still in development.

Latest version number of script (when applicable):

Expected date of shooting: .. / .. /

Abandoned.

Please justify the reasons for the abandonment:

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3. Development work undertaken

Describe the artistic development steps of the project since the submission of your application and until the start of production (including : scriptwriting, script editing, research work, choice of the director, casting, locations, scheduled start of filming, description of transmedia elements if any etc.).

Describe the financing and marketing research undertaken for the project since the submission of your application and until the start of production (including the co-financing and/or co-production strategy developed for the project; the suitable potential partners/countries, as well as distribution and marketing methods/partners explored and committed if any).

IMPACT

1. Please describe the impact of the MEDIA support on the creative development of your project (between 10-20 lines)

2. Please describe the impact of the MEDIA support on the production, financing, research and marketing of your project (between 10-20 lines)

I confirm that all publications and communications about the action, including its website, include the following acknowledgment: "with the support of the Creative Europe Programme – MEDIA of the European Union" and the Creative Europe MEDIA logo and the European flag. This includes a mention of the development support on onscreen credits of the final produced project when applicable.

Where is the MEDIA logo/credit visible?

DATA MODIFICATION

In cases your following data have changed since signature of your decision/agreement, please make sure to modify the relevant data directly in his profile under the Participant Portal

<https://ec.europa.eu/education/participants/portal>

- Company details (company name/legal status, legal representative, legal and/or corresponding address)

- Bank details (change of bank and/or bank account)

SINGLE PROJECT FINAL PAYMENT REQUEST

To: Education, Audiovisual & Culture Executive Agency
MEDIA Programme – Development

e-mail : eacea-media-dev-monitoring@ec.europa.eu

SUBJECT: **Single Project – Grant Decision/Agreement Nr:**

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Name of the Company:

Please find attached the Final Technical Report submitted in accordance with the provisions of Article 4 of the above-mentioned Grant Decision/ Article I.4 of the above-mentioned Grant Agreement. I hereby request the payment of the balance of the grant.

For the Beneficiary Company [name and function]:

[Signature]:

Date:

Stamp of the Company:

Address and registration number of the Company: